

Head Start and Early Head Start are comprehensive federally funded school readiness and family support programs for low-income and special needs children that promote parents/guardians as the primary educator of the child.

Your team will comprise of the Center Director, Lead Teacher - Early Head Start, and Head Start Assistant(s).

Early Head Start Associate Teacher Essential Functions:

- Develop and implement lesson plans using the Creative Curriculum to execute current program goals
- Utilize classroom materials and routines to promote an environment conducive to age appropriate levels of development, interests, and special needs of the children
- Develop and maintain a safe and healthy classroom environment in accordance with Head Start, title 5, and title 22 regulations
Implement rules and practices in support of positive child re-direction
- Pro- concepts of the child
- Provide a continuous and interactive process between families and program providers that foster the parent partnership agreements as required by the federal regulations under the Head Start Act
- Conduct scheduled home visits to children in primary cohort
- Conduct required parent/teacher meetings as set forth by both the Head Start Act and Title 5
- Conduct the ASQ and the ASQ/SE with children assigned to cohort
- Work on the Individualized Education Plan for each child assigned to cohort and update with family up to three times per school year
- Maintain and update written records and reports in accordance with the Head Start and title 5 act in a timely manner
- Maintain an open and friendly relationship with staff, parents, and program volunteers
- Commitment to inclusive practice to accommodate children with learning differences and special needs
- Integrate Head Start Federal Mandates into the classroom routines and curriculum plans
- Lift, carry, retain children weighing 8-50 pounds as needed
- Ensure personalized special services are provided to children with special needs (i.e, feeding, assistance with toileting, including diapering, specialized equipment and so forth)
- Attend required classroom, center, and organization meetings
- Perform related duties as assigned

Early Head Start Associate Teacher Qualifications:

Associate of Arts in Early Childhood Education with 3 infant/toddler units of course work ; OR a degree in a related field inclusive of twenty-four or more semester units in early childhood education and or related field with six infant/toddler units

- Knowledge of early childhood education, child development, anti-bias education, and family support services

- Knowledge of local educational and community based resources for families with children between the ages of 0-8
- Knowledge of bi-lingual language acquisition
- *Knowledge of Federal Head Start policies and procedures* (highly desired)
- Valid CPR and First Aid certificate
- Submission of physical examination and TB clearance as required by state and federal regulations

Washington State law requires background criminal checks on anyone who works in a licensed childcare facility and who is not a client. Must have or obtain a current background check clearance through MERIT and fingerprinting.

- Bilingual (English/Spanish, English/Cantonese,) speaking, reading, and writing skills highly desirable

Education Advancement Program

Pathways Enrichment Academy currently partner's with DEL and the Early Achievers program to financially assist employees in obtaining their higher education in the field of ECE. Must meet program criteria to qualify through this site.

Time Off to Recuperate!

Pathways believes that self care is Key and vital to the health of our employees.

5 Sick Day Accrual Beginning Date of Hire!

9 Paid Holidays Off!

14 Vacation Days Per Year!

Job Type: Full-time

Salary: \$16.00 /hour/DOE

Salary scales are the employee handbook which you will receive upon hiring.

Required education:

High school or equivalent

AA in ECE or related field with State Certificate

Required experience:

Head Start: 1 year

Early Childhood Education: 3 years

Required language:

English, written and oral

Required licenses or certifications:

AA in ECE

WA state initial certificate for ECE

Infant/Toddler College Units

Driver's License